How to Complete the ITR Form: Step-by-Step Instructions

STEP 1. Log into your Western Student Center account (student.uwo.ca) and follow the clicks below:

STEP 2: Enter your Western Student Center log-in again

STEP 3: Select Full Time or Part Time Studies for Fall/Winter 2020-2021

Note: Student is required to identify if they will be returning on a full or part time basis for the Fall/Winter 2020-2021 academic session.
STEP 4: Select Faculty. Remember Faculty = Brescia!

STEP 5: Select Degree

Note: If the student is wishing to continue in their current program as listed, they can simply select **Continue in Current Program**.
STEP 6: Select Module Combination

Note for Brescia Students: Modules are divided between Arts and Social Science. Check both areas when selecting modules.

Please select your Degree from the drop down below:

Bachelor of Arts (4 Year)

Please select your Modules from the drop down below:

- Specialization
- Specialization + Major
- Specialization + Minor
- Major
- Minor
- Major + Minor
- Minor + Minor

STEP 7: Select Specific Modules

Note: This is also where a student can select to add a certificate to their degree. This is not very common.
STEP 8: Review & Confirm Choices

Intent to Register 2019/2020 TEST - Step 6

Confirmation:

- Brescia University College
- Bachelor of Arts (4 Year)
- Major in Leadership Studies
- Major in Community Development

Module Combinations and Overlap:

Modules require specific courses, some of which may be common to other modules. Students who wish to combine modules containing the same courses must consult the Department(s) and Faculty concerned to see if such overlap is permitted.

STEP 9: Select 2nd Choice (or Exit)

Intent to Register 2019/2020 TEST - Step 7

You have completed Intent to Register successfully.

Your selections are:

- Brescia University College
- Bachelor of Arts (4 Year)
- Major in Leadership Studies
- Major in Community Development

You will now be sent an email to your UWO email account for your records, including a summary of your selections.

You may now select an alternate 2nd choice:

Select 2nd choice

or wait this process, in which case your academic counselling unit will determine your next most eligible degree and module combinations during the adjudication period, should you be found not eligible (ineligible) for your 1st choice.

Please close your browser tab when complete.