

EMAIL SENT FEBRUARY 1, 2019

Intent to Register- February 1st to March 31st!

RETURNING TO BRESCIA IN SEPTEMBER 2018?

All returning students need to complete their **Intent to Register form** (ITR) in order to receive a web registration appointment to enroll in courses for the Fall-Winter 2019/20 academic year during the summer course registration period.

ITR is available from **February 1st to March 31st**.

Please review the steps for ITR:

<http://brescia.uwo.ca/academics/register-for-classes/intent-to-register/>

To complete the **Intent to Register form** log into your Student Center account and select “Complete my Intent to Register.”



The screenshot shows a navigation menu with the following sections:

- Academics**
 - Planning
 - [My Weekly Schedule](#)
 - [Enroll in Classes](#)
 - [Letter of Permission](#)
 - [View My Intent To Register](#)
 - [Search for Courses](#)
 - [My Planner](#)
 - [Graduate Change of Status](#)
 - My Academics
 - [My Program](#)
 - [Apply for Graduation](#)
 - [View Graduation Status](#)
 - [View My Grades](#)
 - [Program Planning Tool](#)
 - [Honors and Awards](#)
 - [Scholarships and Awards](#)
 - [View Transfer Credit Report](#)
 - [View Special Permissions](#)
 - Documentation
 - [Transcripts](#)
 - [Web Academic Report](#)
 - [Official Western Letters](#)
 - [Graduate Thesis Repository](#)
 - [Graduate Student Regulations](#)
 - [My SAO Form](#)
- Western Links**
 - [WesternOne Card Photo Upload](#)
 - [Student Development Centre](#)
 - [Graduate Studies Fees Info](#)
 - [OWL](#)
 - [Academic Calendars](#)
- Student Services Links**
 - [Diploma Mailing](#)
 - [Complete My Intent to Register](#) (highlighted with a red box and a red arrow pointing to it from the 'My Academics' section)
 - [Financial Assistance](#)
 - [Financial Aid Counselling](#)
 - [Summer and PT Activation](#)
- Around Campus**

If you have applied to Graduate and have a credit balance on your account for less than \$20, you may obtain a cash refund by visiting Student Central - WSSB 1120.

Remember: Brescia is your faculty.

SAVE THE DATE:

Intent to Register KICKOFF February 6th, 1:30pm-3:30pm – Brescia Auditorium

Meet your Academic Advising team, staff members, and professors from our academic programs to find out more about what it means to study in your favourite discipline and plan for your years ahead at Brescia. Registrar’s Office Staff will be available to help you complete your Intent to Register Form.

This is friendly reminder today is the last day to register in advance for another ballot for the door prize – one (1) \$250 gift card for either the Mercato or Bottega!

<https://crm.bresciauc.com/intent-to-register-kickoff-registration/>



More details to follow, check our Intent to Register Website at <http://brescia.uwo.ca/academics/register-for-classes/intent-to-register/>

GRADUATING IN JUNE 2018?

Students completing programs this academic year and intending on graduating in June 2019 must apply to graduate online at <http://student.uwo.ca> between February 2nd and April 30th for the June 2019 Convocation.

The screenshot shows a navigation menu for 'Academics'. It is divided into three columns: 'Planning', 'My Academics', and 'Documentation'. In the 'My Academics' column, the link 'Apply for Graduation' is highlighted with a red rectangular box. A red arrow points from this box to the right. Other links in the 'My Academics' column include 'My Program', 'View Graduation Status', 'View My Grades', 'Program Planning Tool', 'Honors and Awards', 'Scholarships and Awards', 'View Transfer Credit Report', and 'View Special Permissions'. The 'Planning' column includes 'My Weekly Schedule', 'Enroll in Classes', 'Letter of Permission', 'View My Intent To Register', 'Search for Courses', 'My Planner', and 'Graduate Change of Status'. The 'Documentation' column includes 'Transcripts', 'Web Academic Report', 'Official Western Letters', 'Graduate Thesis Repository', 'Graduate Student Regulations', and 'My SAO Form'.

It is your responsibility to ensure the correct degree and program appears in your Student Center; please contact an Academic Advisor if your degree/program appears incorrect.

The following link provides the steps required to graduate <http://www.convocation.uwo.ca/>

FURTHER QUESTIONS?

Academic Advisors and Hive staff are available to help you with your questions:

Visit the Hive Monday-Friday 8am-12pm and 1pm-4pm.

If you would like to e-mail us your questions, please e-mail brescia@uwo.ca and include "ITR" in the subject line.

Sincerely,

The Brescia Academic Advising Team