



*Focused on academic excellence, Brescia University College creates an actively engaged student experience, educating women to think critically and to participate actively in society. A Catholic university college in the Ursuline tradition, we prepare our graduates to lead with wisdom, justice and compassion in a changing world.*

**BRESCIA UNIVERSITY COLLEGE  
BRESCIA COUNCIL**

**April 24, 2020  
1:00pm  
Via Zoom**

**MINUTES**

- Present:** L. Ahmadi, P. Barker, A. Barnfield, D. Battram, E. Bell, A. Chater, J. Clark, A. Cox, T. D'Souza, W. Da, N. de Moras, L. Descartes, B. Diemert, E. Douglas, P. Dworatzek, L. Frederking, C. George, D. Grace, S. Greig, B. Hartman, S. Hekmat, D. Hudecki, H. Hurst, L. Jakubowski, L. Janes, M. Jean, R. Johnson, J. Keltz, H. Kirk, S. Kleinknecht, M. J. LeBer, M. Lee, J. Madill, T. Mahoney, J. Matthews, C. McDonald, J. Mitchell, M. Molnar, S. Morrison, S. Mumm, C. O'Connor, L. Ochoa, E. Petch, L. Piche, R. Popovic, K. Pittao, J. Seabrook, J. Sheppard, M. Simm, L. Sunseri, J. Sutton, K. Szauter, C. Temple, E. Whelan, *G. Warecki (on sabbatical)*, E. Whelan, C. Whippey
- Regrets:** H. Campbell, P. Chimbos, H. Cummins, A. Garcia, D. Green, S. Hajpel, M. Hunter, C. Leguard, H. Majid, D. O'Shea, C. Tenk
- Guests:** P. Bravo, B. Huffman, J. Lalich, S. Lee, K. McCormack, J. Patterson, D. Van Belois
- Recorder:** L. Davison, M. Lace
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**1. Call to Order**

The meeting was called to order by J. Mitchell, Chair of Brescia Council. J. Mitchell thanked the outgoing BUCSC Executive for their contributions and welcomed the incoming members. J. Clark was welcomed as the new Director of Finance and Planning.

- 2. Confirmation of Quorum** (50% plus one of the Voting members = 28)  
Quorum was confirmed.

**3. Acknowledgement of the Traditional First Nations' Lands**

J. Mitchell Acknowledged the Traditional First Nations' Lands.

4. **Opening Reflection**

K. Szaute announced that we received a message from an RCMP officer requesting that we observe a minute of silence at 1:00pm in respect for the tragedy that occurred in Nova Scotia and those that lost their lives.

C. George provided the opening reflection.

5. **Approval of Agenda**

There was a request for the Principal's Report, the Summary Statement of Operations and the Vice-Principal, Student's Report to be moved to for discussion.

**Approved as requested.**

6. **Approval of Draft Minutes, March 27, 2020**

P. Dworatzek reported that she was late for the meeting, but was present.

It was questioned that the minutes stated that Cabinet approves the hiring of staff and if 'approves' is the correct word. S. Mumm confirmed that she has the authority to unilaterally decide on staff hires, but chooses to make those decisions with Cabinet members.

**Approved on consensus.**

7. **Business Arising**

J. Mitchell noted that there was one proposal that had been withdrawn and it has come back to this meeting for approval.

8. **New and Other Business**

There was no new or other business.

9. **For Approval**

- a) Major in English Language and Literature Module  
There were no concerns.

**Proposal #1: That Brescia Council accept and approve the revisions to the Major in English Language and Literature Module as recommended by the Educational Policy Committee as presented.**

**Approved on consensus.**

- b) Minor in English for Teachers Module  
There were no concerns.

**Proposal #2: That Brescia Council accept and approve the revisions to the Minor in English for Teachers Module as recommended by the Educational Policy Committee as presented.**

**Approved on consensus.**

- c) Minor in General English Module  
There were no concerns.

**Proposal #3: That Brescia Council accept and approve the revisions to the Minor in General English Module as recommended by the Educational Policy Committee as presented.**

**Approved on consensus.**

- d) Minor in Philosophy Module  
There were no concerns.

**Proposal #4: That Brescia Council accept and approve the revisions to the Minor in Philosophy Module as recommended by the Educational Policy Committee as presented.**

**Approved on consensus.**

- e) Minor in Public Administration Module  
There were no concerns.

**Proposal #5: That Brescia Council accept and approve the withdrawal of the Minor Module in Public Administration as recommended by the Educational Policy Committee as presented.**

**Approved on consensus.**

- f) *Brescia Council Constitution* Revisions  
J. Mitchell reported that this proposal came to Council at the last meeting for discussion. There was a change to the proposed revisions and it is now coming back to Council for approval. Approval requires a 2/3 majority of voting members; therefore, roll call will be taken

**Proposal #6: That Brescia Council accept the revisions to the *Brescia Council Constitution* and recommend that the Board of Trustees approve the revisions as presented.**

**Approved: 44      Opposed: 0      Abstentions: 1**

## 10. For Discussion

### a) Board of Trustees Mid-year Report to Brescia Council

There was a question about the Expanded Executive Committee and how many meetings have been held, and if there was anything that could be communicated with Council. S. Mumm reported that there have been two meetings and the discussions have been on cash flow and student enrolment over the summer. K. Szauter reported that she would have to ask permission from the Board Chair as to how much detail can be shared with Brescia Council at this time and she will report back.

### b) Principal's Report

It was asked if there will be a budget coming forward to Brescia Council from the BAC-BC. S. Mumm reported that a budget will go to FAIC, then to the BAC-BC, and then to Brescia Council and the Board. There was discussion on the process. It was noted that the priorities initially developed by the BAC-BC have not been scrapped and they will be revisited to see what will be possible for next year. There was much discussion and there was a request to hold a meeting of the BAC-BC in May.

### c) Summary Statement of Operations

K. Szauter provided an overview of the summary statement of operations noting that it is accurate as of the end of March and there are still some adjustments to be made for the month of April. Going forward there will be quarterly reviews. There were questions about the cash flow and K. Szauter noted that they are making assumptions based on the information available at this time and what has happened historically. At this time they are trying to establish a budget for F2021 and the cash flow is projected till the end of August based on current information. Efficiencies in our expenses are being looked at in every level. K. Szauter reported that we do not know what will happen in the fall and winter; therefore, she was modeling the best, worst and plausible budgets.

### d) Vice-Principal, Students Report

M Simm reported that on the admissions side things are changing daily. Additional offers are being sent to the 101 students (Ontario). It was reported today that high school grades will be based on what students had at the end of March and there will not be any shifts. The 105s are a combination of international, out-of-province, transfer and mature students. At this time we are anticipating that the numbers will be lower than expected. There is a proactive strategy being implemented and recruitment as been moved to an online format. The recent federal government's announcement for additional help for students is positive and encouraging and has helped to lessen anxiety regarding students' ability to afford to attend in the fall. It was reported that we are continuing to get students enrolled for the summer and the numbers appear to be close to what we had last year. The numbers will be looked at again once students have completed exams. There was much discussion.

## 11. Questions

There were no questions.

**12. Announcements**

There were no announcements.

**Adjourned at 2:40pm**