



Focused on academic excellence, Brescia University College creates an actively engaged student experience, educating women to think critically and to participate actively in society. A Catholic university college in the Ursuline tradition, we prepare our graduates to lead with wisdom, justice and compassion in a changing world.

**BRESCIA UNIVERSITY COLLEGE
BRESCIA COUNCIL**

**April 26, 2019
1:00pm
Room 136, St. James Building**

MINUTES

- Present:** A. Barnfield, E. Bell, P. Chimbos, W. Da, T. D'Souza, N. de Moras, B. Diemert, J. Doelman, L. Frederking, C. George, D. Grace, S. Greig, S. Hajpel, B. Hartman, D. Hudecki, R. Johnson, H. Kirk, S. Kleinknecht, C. Lord, T. Mahoney, J. Matthews, J. Mitchell, D. O'Shea, J. Seabrook, M. Simm, J. Smith, L. Sunseri, C. Tenk, J. Twynstra, A. Walby, G. Warecki, C. Whippey
- Regrets:** C. Aguilar, L. Ahmadi, D. Battram, M. Bravo, H. Campbell, H. Cummins, L. Davison, P. Dworatzek, V. Fernandez Torres, A. Garcia, S. Hekmat, M. Hunter, H. Hurst, J. Huynh, N. Keen, L. Lamoureux, L. MacKenzie, M. McCartney, C. McDonald, H. McNeil, S. Mumm, C. O'Connor, L. Piche, K. Pittao, C. Sharen, J. Sutton, C. Temple, E. Whelan
- Recorder:** M. Lace

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- 1. Call to Order**
The meeting was called to order by A. Barnfield, Acting Chair of Brescia Council.
 - 2. Confirmation of Quorum** (50% plus one of the Voting members = 25)
Quorum was confirmed.
 - 3. Acknowledgement of the Traditional First Nations' Lands**
B. Diemert acknowledged the Traditional First Nations' Lands.
 - 4. Opening Reflection**
C. George provided the opening reflection.

5. **Approval of Agenda**

It was requested that the Senate and EPC reports be moved to For Discussion.

Approved on consensus.

6. **Consent Agenda:**

- i. Approval of Draft Minutes, March 29, 2019

Approved with the amendment that K. Pittao was present.

- ii. Approval of Draft Minutes, April 5, 2019

Approved on consensus.

7. **Business Arising**

There was no business arising.

8. **For Approval**

There was no business for approval.

9. **For Discussion**

- i. Brescia Council and Standing Committee Vacancies

C. Whippey reported that we have completed a three year cycle for Brescia Council; therefore, there are many vacancies and she will be reaching out to individual groups over the next few weeks. Any individuals wishing to remain on a committee should put their name forward. It was clarified that contract faculty vacancies will be filled in September once contracts are confirmed and faculty have returned. It was noted that committee vacancies are not typically an issue over the summer as most committees do not meet during this time.

- ii. Library: Draft Archives Policy

It was noted this policy would be presented to Brescia Council again for approval. There were no questions or comments.

- iii. Adjunct Professor Policy (revised)

It was noted this policy would be presented to Brescia Council again for approval. There were no questions or comments.

- iv. Senate report and EPC report (moved from consent agenda)

These reports were moved to For Discussion of the new student accommodation policy, and the new structure of the academic year.

New student accommodation policy

L. Frederking clarified that the policy allows students to use the self-reported illness twice per academic year across all courses and once in the summer term. L. Frederking noted this is a three (3) year pilot to be assessed for the duration.

There were many questions and much discussion on the process for monitoring the self-reported illnesses and whether faculty and advisors will be included in the notifications. L. Frederking commented that the process has not yet been finalized. There was concern

expressed regarding the timing since course outlines are required over the summer for the fall/winter term. L. Frederking noted that communication will be shared with faculty and staff as soon as the process is finalized and part of the process will likely include blocking students from adding more than two self-reported cases. It was clarified that two courses with assignments due at the same time would count as one (1) self-reported case not two.

There was discussion on factoring this into marking and how it might affect group presentations or assignments.

Although it was suggested to include specific language in course outlines on this, it was noted that the academic calendar, Brescia course addendum and the faculty handbook note allowable forms of accommodation, so it is not necessary.

All were encouraged to treat this as they would a regular accommodation request.

Action: Dean's office with Registrar's office to create a document of 'tips' for handling accommodation requests.

Structure of the Academic Year

L. Frederking reported that the change in the Academic Year reduces the academic year from 62 to 60 days. Senate approved that the weekend before the Autumn break be allocated for test time although that does not affect Brescia as much as main campus. She added faculties with accreditation requirements expressed concern and Western confirmed this would not be an issue. It was noted that the reading week time for both spring and fall encompasses weekends before and after in that class assignments and/or materials cannot have deadlines on those weekends.

L. Frederking added that the 15% deadline has now shifted to include only 1000 and 2000 level courses instead of all courses.

Action: Associate Academic Dean to include these dates as well as associated restrictions (weekends) in Brescia's course outline addendum.

10. **New and Other Business**

There was no new or other business.

11. **Question Period**

There were no questions.

12. **Announcements**

L. Frederking highlighted from the report of the Vice-Principal and Academic Dean, update from the Tenure and Promotion committee and our 2018-2019 Awards for Excellence in Teaching and Research as follows.

Dr. Brenda Hartman – renewal of first tenure-stream appointment

Dr. Jasna Twynstra – promotion to the rank of Associate Professor with tenure

Dr. Jamie Seabrook – Award for Excellence in Research

Dr. Colleen O'Connor – Award for Excellence in Teaching, Full-time faculty

Ms. Bridget DeMarchi – Award for Excellence in Teaching, contract faculty

Adjourned at 1:58pm