



Focused on academic excellence, Brescia University College creates an actively engaged student experience, educating women to think critically and to participate actively in society. A Catholic university college in the Ursuline tradition, we prepare our graduates to lead with wisdom, justice and compassion in a changing world.

**BRESCIA UNIVERSITY COLLEGE
BRESCIA COUNCIL**

**January 24, 2020
1:00pm
Room 136, St. James Building**

MINUTES

Present: A. Barnfield, D. Battram, E. Bell, H. Campbell, A. Chater, P. Chimbos, W. Da, T. D'Souza, N. de Moras, B. Diemert, E. Douglas, P. Dworatzek, L. Frederking, C. George, D. Grace, S. Hajpel, D. Hudecki, L. Jakubowski, L. Janes, H. Kirk, S. Kleinknecht, M. J. LeBer, C. Leguard, T. Mahoney, J. Matthews, C. McDonald, J. Mitchell, M. Molnar, S. Mumm, C. O'Connor, D. O'Shea, L. Sunseri, C. Tenk, C. Whippey

Regrets: L. Ahmadi, P. Barker, A. Cox, H. Cummins, L. Descartes, A. Garcia, D. Green, S. Greig, B. Hartman, S. Hekmat, M. Hunter, H. Hurst, M. Jean, R. Johnson, J. Keltz, M. Lee, J. Madill, H. Majid, S. Morrison, L. Ochoa, E. Petch, L. Piche, K. Pittao, R. Popovic, J. Seabrook, J. Sheppard, M. Simm, J. Sutton, K. Szauter, C. Temple, E. Whelan

Guests: J. Pecoskie

Recorder: L. Davison, M. Lace

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- 1. Call to Order**
The meeting was called to order by J. Mitchell, Chair of Brescia Council.
 - 2. Confirmation of Quorum** (*50% plus one of the Voting members = 28*)
Quorum was confirmed.
 - 3. Acknowledgement of the Traditional First Nations' Lands**
H. Kirk Acknowledged the Traditional First Nations' Lands.
 - 4. Opening Reflection**
C. George provided the opening reflection.

5. **Approval of Agenda**

Approved on consensus.

6. **Approval of Draft Minutes, December 13, 2019**

There were no concerns.

Approved on consensus.

7. **Business Arising**

J. Mitchell noted that the revised Internal Research Grant Guidelines were coming back for discussion and are under For Approval.

8. **New and Other Business**

There was no new business.

9. **For Approval**

a) Brescia Council Standing Committee Membership

(i) Research and Scholarship Committee

It was asked if faculty are replaced when on sabbatical and the answer was yes. It was noted there is another member currently on sabbatical and thus the nominating committee will fill the position.

Proposal #1: That Brescia Council approve the appointment of M. J. LeBer to the Research and Scholarship Committee as presented.

Approved on consensus.

(ii) Internal Research Grant Guidelines (*Revised*)

L. Frederking noted she believes all comments from the last Brescia Council meeting have been addressed and specifically noted the addition of the quarterly statements for grant holders which is new to the process.

There was discussion about the April 30th deadline for submitting expenses or invoices as this is similar if not the same deadline from the Business Office for expense submissions. It was agreed to change the language under General Guidelines #5 to state, "or within 10 business days" rather than, "or next business day." There was much discussion on limiting the CVs to five pages. Concerns raised were the workload involved in compressing a large CV to five pages and preference to submit the entire CV. Concern was raised in consistency in applications if there wasn't a requirement to submit the CVs in a particular format. It was agreed to amend the Application to say, "five (5) pages recommended" rather than, "maximum five (5) pages."

Proposal #2: That Brescia Council accept and approve the revisions to the Brescia University College Internal Research Grant Guidelines and Application Form as recommended by the Research and Scholarship Committee with the additional two revisions as discussed.

A vote was requested as consensus was not achieved:

For: 26 Against: 2 Abstentions: 0

The proposal was approved by majority vote with the two amendments as noted above.

10. For Discussion

- a) J. Mitchell reported that the BCEC started discussion of possible changes to the *Constitution of the Brescia Council*, and invited members of Council to suggest potential changes or aspects of the *Constitution* that warrant review. J. Mitchell invited suggestions in one area in particular, the selection of the Chair of Brescia Council. What do we do if no faculty member is willing to fill the position?

J. Mitchell reported that the *Constitution* states that the Chair of Council is to be a tenured faculty member. The question arose this year, as we did not receive nominations until very late. What should we do if there are no faculty members who step forward. J. Mitchell asked Councillors to provide feedback and ideas. Following were some remarks:

- (i) Why does it have to be a tenured faculty member? J. Mitchell responded that the rationale was if someone was not in a tenured position, they may feel that they can't refuse the nomination. A faculty member in a tenure-track position should be spending time working on their tenure rather than taking on a service role.
- (ii) There was a suggestion that it be opened to contract faculty.
- (iii) It was noted that the role is a three-year commitment so perhaps a shorter term would be more appealing to full-time faculty and possibly allow contract faculty to be considered.
- (iv) It was suggested that a staff member be considered since the position is facilitating meetings.
- (v) It was agreed that tenure-track faculty have a heavy workload, but if there was someone who felt they could take on the position, then they should be given the opportunity.
- (vi) There was a suggestion to offer a stipend for the Chair.

11. Question Period

It was questioned when the item on Undergraduate Admissions for Transgender and Gender Questioning would come back. S. Mumm reported that broader issues arose when the policy was discussed and a decision was made to look at them more closely. The BUC Students' Council Executive were asked to do a presentation at the next Board meeting

12. Announcements

A. Barnfield announced that a self-defence class is being offered on Monday, January 27th in the Auditorium beginning at 6:30pm.

Adjourned at 2:00pm