



Focused on academic excellence, Brescia University College creates an actively engaged student experience educating women to think critically and to participate actively in society. A Catholic university college in the Ursuline tradition, we prepare our graduates to lead with wisdom, justice and compassion in a changing world.

**BRESCIA UNIVERSITY COLLEGE
BRESCIA COUNCIL**

**March 10, 2017
1:00pm
Room 136, St. James Building**

MINUTES

Present: C. Aguilar, L. Ahmadi, P. Barker, A. Barnfield, D. Battram, C. Bell, E. Bell, S. Buchner, P. Chimbos, J. Coghlin, H. Cummins, W.W. Da, N. De Moras, B. Diemert, M.F. Dorschell, P. Dworatzek, C. George, D. Grace, S. Hajpel, S. Horsley, D. Hudecki, S. Kleinknecht, M. J. Le Ber, M. Lee, C. Lord, J. Madill, T. Mahoney, J. Matthews, C. McCarron, S. Mumm, R. Ogilvie, L. Piche, K. Pittao, J. Seabrook, C. Sharen, M. Simm, L. Sunseri, J. Sutton, C. Tenk, J. Twynstra, D. Vezina, K. Vezina, C. Vitkauskas, A. Walby, G. Warecki, E. Whelan, C. Whippey

Regrets: N. Allossery-Walsh, B. Biasone, M. Botten, T. D'Souza, K. Farren, T. Francolini, H. Hallett, B. Hartman, S. Hekmat, L. Jakubowski, L. Janes, R. Johnson, N. Keen, C. McCarron, J. Mitchell, C. O'Connor, R. Ogilvie, P. O'Neil, D. Rogers, C. Temple, E.R. West, M. Yohannes

Guests: A. Chater, C. McDonald, J. Patterson C. Rogers, J. Smith

Recorder: L. Davison, M. Lace

1. Call to Order

The meeting was called to order by M. J. Le Ber, Chair.

2. Confirmation of Quorum (50% plus one of the Voting members = 31)

Quorum confirmed.

3. Acknowledgement of the Traditional First Nations' Lands

C. Whippey acknowledged the Traditional First Nations' Lands.

4. **Opening Reflection**

C. George provided the Reflection.

5. **Approval of Agenda**

Three requests were received prior to the meeting:

- i. EPC, Exhibit 22, DAP for a Major in Literature and Culture to be moved to “For Approval.”
- ii. EPC, Exhibit 22, Standing Committee Report to be moved to “For Discussion.”
- iii. Vice–Principal, Finance and Administration, Exhibit 6, to be moved to “For Discussion.”

M. J. Le Ber asked Councillors if there were any additional items to be moved from “For Information” to “For Discussion” and there were no additional requests.

However, there was a question regarding the reports/exhibits that were not bolded and not retrievable. It was clarified that all reports received by the deadline of noon on Monday prior to the Brescia Council meeting were bolded and available through OWL. If not bolded or available, it means that a report was not so submitted. Any late reports will be made available at the following Council meeting. This raised the question of who has access to the exhibits. This item was added to the agenda under “For Discussion.”

There was consensus to add the above items to the agenda.

6. **Consent Agenda:**

- i. Approval of Draft Minutes, February 10, 2017
Approved by consensus with no reported changes.

7. **Business Arising**

There was no business arising.

8. **For Approval**

- i. EPC had approved the DAP for a Major in Literature and Culture; however, subsequent to the meeting, additional comments were received regarding the pre–requisites. Thus, this item is being deferred.

9. **For Discussion:**

- i. **Standing Committee Report: Educational Policy – Exhibit 22**
S. Kleinknecht commented on the significant discussion and concerns raised regarding Brescia One at the last EPC meeting, and asked if the normal approval process for academic offerings and academic policies would be followed. He further remarked that the understanding of the Chairs is that EPC makes recommendations about academic programming and policies to Brescia Council for discussion and decision making. M. J. Le Ber reported that D. Rogers as Chair of EPC and J. Mitchell as Acting Chair of EPC at the last meeting were both not available to respond. S. Mumm addressed the Council as a member of EPC, stating that the history of Brescia One is not entirely clear from her review and at this time, the approval process is being considered.

ii. **Administrative Reports: Vice–Principal, Finance and Administration – Exhibit 6**

J. Sutton inquired about the deadline date regarding Executive compensation. A. Walby reported that consultation will be taking place in May, posted publicly for 30 days, and will go to the Board for approval, hopefully by end of June.

- iii. There was an inquiry about posting the Brescia Council agenda for the Brescia community in advance of the meetings, and if exhibits could be made available for the Brescia community. The practice has been to post the agenda and approved minutes onto Brescia’s Intranet on the Governance site, and a reminder to the Brescia community when the notification is sent regarding the monthly meeting. There was concern expressed about posting exhibits, particularly if there is confidential information shared. It was also expressed that staff interested in seeing the reports can make a request through their supervisor or representative.

Action: *This topic will go back to the Executive Committee for discussion.*

iv. **Visioning Phase: New Academic Pavilion**

A. Walby provided an overview of the Academic Pavilion Project, commenting that the building will include two new classrooms that can be converted to one large classroom, in addition to the food labs. There will also be other spaces in response to Brescia’s needs which will be identified through the upcoming “Visioning Days.” A. Walby also reviewed the process taken to determine which Architect would be the best fit for Brescia; the Committee chose HDR. More information will be communicated via email to the Brescia Community inviting broad participation.

10. For Information

11. New and Other Business

There was no new or other business.

12. Announcements

On behalf of J. Ellsworth, M. Lace announced that the Brescia Writing Centre is looking for tutor candidates for the 2017–18 academic term. Nomination cards have been placed in faculty mail slots. In conjunction with the library, a Summer Reading list will be prepared and this year’s theme is Indigenous Women. Faculty and staff are encouraged to share their favourites. If faculty are interested in arranging Writing Centre visits to their classes next year, or would like to discuss strategies to support student writers, please talk with Joan.

D. Vezina announced that BUCSC elections are upcoming and not many people have applied or been nominated – the deadline is the 14th of March.

Adjourned at 1:55pm.