



**Brescia University College**

Family Studies 3305G (530): Family Needs and Resources

January to April, 2019

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Wei-Wei Da, PhD

Office hours:

Office: UH303

Mon & Thu 1-2 PM or by appointment

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Class time/room: Mon 2:30 - 4:30 PM; Wed 2:30 - 3:30 PM / UH250

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**Calendar Description**

This course focuses on family decision making processes and unlocks the complexity of controlling family resources from multidisciplinary perspectives, enabling students to grasp both the concept and underlying theories of researching family behaviours. Current real world examples of family needs, understanding family choices and future challenges are discussed.

**PREREQUISITE**

1.0 Family Studies courses at the 2000-level, or permission of the instructor.

**LEARNING OUTCOMES**

Family Studies students are expected

- to demonstrate knowledge and understanding of the complexity of managing family resources from socio-psychological, cultural anthropology, economical and biological perspectives (Communication, Inquiry and Analysis, and Valuing – Level 3)
- to be familiar with resource theory and multiple dimensions of resources (Critical Thinking - Level 3)
- to have a better understanding of today's families and demonstrate the ability to evaluate strengths and weakness of each type of the family and their approaches to resources management (Social Awareness and Development & Critical Thinking – Level 3)
- to recognize the need and importance of active management of resources to family success (Inquiry and Analysis & Social Awareness and Development – Level 3)
- to recognize the impact of economic environment and social policy on family resource management (Inquiry and Analysis – Level 3)
- to establish and maintain a sense of focus and purpose through oral and written assignments, providing transitions to clarify relationships between most points of development (Communication; Critical Thinking – Level 3)
- to demonstrate self-awareness and self-assessment of how worldviews and values affect one's own resources management (Communication & Self-Awareness and Development – Level 3)

## **TEXTBOOK**

Moore, Tami James and Sylvia M. Asay. (2018, 3<sup>rd</sup> Ed.). Family Resource Management. SAGE  
The textbook is available for purchase in the university bookstore and will also be placed on reserve in the BUC library.

## **METHODS OF INSTRUCTION**

Teaching methods will include lectures, discussions, presentations and group activities.

## **COURSE MANAGEMENT POLICY**

The course involves a large commitment of student participation and reading on your own. You are advised to attend to every lecture and view every media presentation, as well as participate in class activities at various levels. Missed lectures and any material given in class are the responsibility of the student, not the professor. There will NOT be any make-up examinations nor extra work for the purpose of improving grades.

Late submission of an assignment by due date will result in .5 deduction of total weight of the assignment for each day beyond the deadline except when the instructor recognizes that there are legitimate and documented exceptional circumstances (e.g., illness, death in the family).

The policies governing requests for academic accommodation for course components worth 10% or more of the course grade are outlined in the attached Academic Policies and Regulations. For students seeking accommodation for work worth less than 10% of the course grade, you must contact course instructor, and medical documentation is required except for class absences.

**Please note:** All written assignments should be typed, double-spaced and submitted both through Drop Box in OWL and in hard copy in class on the due date.

The written work will be evaluated on both of the contents and style. Your demonstrated ability to apply and integrate the conceptual materials learned from the course is one of the important aspects of evaluation. The other aspects centre on professional writing, including coherent, concise, comprehensive, spelling, grammar, punctuation, pagination, paragraphing, use of headings when necessary, precise citation and referencing.

## **COURSE ASSIGNMENTS AND EVALUATION**

<u>Assignments</u>	<u>Weight</u>
Participation	5%
Midterm exam	15%
Group work	20%
Research paper	20%
Reflection paper	10%
Final exam (non-cumulative)	30%

**Participation - 5%**

The participation mark is based on attending class regularly, attentive, and responsive, and actively involved in all class activities. The mark will be affected by late arrival and early leaving, and absence in class.

**Midterm exam – 15%**

A midterm exam will be scheduled **on Feb 11, 2019**. The format of the test consists of multiple choice, true/false and short-answered questions based on contents from Chapters 1-5 and group presentations.

**Group work – 20%**

Students are required to form a small group to make one presentation on issues related to course material. The presentation topic needs to be approved by course instructor. A handout will be provided to students in the first week of the course.

**Research paper (1,700 words) - 20%**

Students are required to write a research paper on a topic you choose related to the family needs and resources. A handout will be provided in the first week of the course and also posted in owl. **Due on March 20, 2019.**

**Reflection paper (800 words) - 10%**

Each student is expected to critically assess one's learning and development in relation to course contents. Assignment guidelines will be provided to students at the beginning of the course. The paper is due on **April 3, 2019.**

**Final exam (non-accumulative) - 30%**

The format of the final exam will cover material after midterm test. It will be similar in the format to the midterm exam and will be held in the final exam period.

**Course schedule Jan – Apr 2019**

<b>Date</b>	<b>Topics</b>	<b>Readings</b>
<b>Jan</b> 7, 9	<ul style="list-style-type: none"> <li>• Introduction to the course and academic policies</li> <li>• Complexity of managing family resources</li> </ul>	Ch 1
14, 16	<ul style="list-style-type: none"> <li>• Understanding families</li> </ul>	Ch 2
21, 23	<ul style="list-style-type: none"> <li>• The management process</li> </ul>	Ch 3
28, 30	<ul style="list-style-type: none"> <li>• Categorization of needs</li> </ul>	Ch 4
<b>Feb</b> 4, 6	<ul style="list-style-type: none"> <li>• Values, attitudes, and behaviors: understanding family choices</li> </ul>	Ch 5
11, 13	<ul style="list-style-type: none"> <li>• <b>Midterm exam on Feb 11</b></li> <li>• Identification of family resources</li> </ul>	Ch 6

18-23	<ul style="list-style-type: none"> <li>• <b>Family Day and Reading Week</b></li> </ul>	
25, 27	<ul style="list-style-type: none"> <li>• Families within the economic environment</li> </ul>	Ch 7
<b>Mar</b> 4, 6	<ul style="list-style-type: none"> <li>• The impact of society on family decision</li> <li>• Managing the future</li> </ul>	Ch 8, 9
11, 13	<ul style="list-style-type: none"> <li>• Communication within the decision-making process</li> </ul>	Ch 10
18, 20	<ul style="list-style-type: none"> <li>• The individual within family decision-making</li> <li>• <b>Research paper due on March 20</b></li> </ul>	Ch 11
25, 27	<ul style="list-style-type: none"> <li>• Making it happen</li> <li>• Defining success</li> </ul>	Ch 12, 13
<b>Apr</b> 1, 3	<ul style="list-style-type: none"> <li>• Current and future challenges</li> <li>• <b>Reflection paper due on April 3</b></li> </ul>	Ch 14
8	<ul style="list-style-type: none"> <li>• Review</li> </ul>	
Final exam	To be scheduled by registrar	

## 2018-19 BRESCIA UNIVERSITY COLLEGE ACADEMIC POLICIES AND REGULATIONS

### 1. POLICY REGARDING MAKEUP EXAMS AND EXTENSIONS OF DEADLINES

When a student requests academic accommodation (e.g., extension of a deadline, a makeup exam) for work representing 10% or more of the student's overall grade in the course, it is the responsibility of the student to provide acceptable documentation to support a medical or compassionate claim. All such requests for academic accommodation **must** be made through an Academic Advisor and include supporting documentation.

Academic accommodation for illness will be granted only if the documentation indicates that the onset, duration and severity of the illness are such that the student could not reasonably be expected to complete her academic responsibilities. Minor ailments typically treated by over-the-counter medications will not normally be accommodated.

Students must submit their documentation along with a request for relief specifying the nature of the accommodation being requested no later than two business days after the date specified for resuming responsibilities. In cases where there might be an extended absence or serious issue, students should submit their documentation promptly and consult their Academic Advisor for advice during their recovery period. Whenever possible, students who require academic accommodation should provide notification and documentation in advance of due dates, examinations, etc. Appropriate academic accommodation will be determined by the Dean's Office/Academic Advisor in consultation with the student's instructor(s). Academic accommodation may include extension of deadlines, waiver of attendance requirements for classes/labs/tutorials, arranging Special Exams or Incompletes, re-weighting course requirements, or granting late withdrawals without academic penalty

Please note that personal commitments (e.g., vacation flight bookings, work schedule) which conflict with a scheduled test, exam or course requirement are **not** grounds for academic accommodation.

A UWO Student Medical Certificate (SMC) is **required** if a student is seeking academic accommodation on medical grounds. This documentation should be obtained at the time of the initial consultation with the physician/nurse practitioner or walk-in clinic. A SMC can be downloaded from: [http://www.uwo.ca/univsec/pdf/academic\\_policies/appeals/medicalform.pdf](http://www.uwo.ca/univsec/pdf/academic_policies/appeals/medicalform.pdf) . The student must request documentation sufficient to demonstrate that her ability to meet academic responsibilities was seriously affected. Please note that under University Senate regulations documentation stating simply that the student "was seen for a medical reason" or "was ill" is **not** adequate to support a request for academic accommodation.

The full policy on requesting accommodation due to illness can be viewed at:

[http://www.westerncalendar.uwo.ca/PolicyPages.cfm?Command=showCategory&PolicyCategoryID=1&SelectedCalendar=Live&ArchiveID=#Page\\_12](http://www.westerncalendar.uwo.ca/PolicyPages.cfm?Command=showCategory&PolicyCategoryID=1&SelectedCalendar=Live&ArchiveID=#Page_12)

## 2. ACADEMIC CONCERNS

If you feel that you have a medical or personal challenge that is interfering with your work, contact your instructor and Academic Advisor as soon as possible. Problems may then be documented and possible arrangements to assist you can be discussed at the time of occurrence rather than on a retroactive basis. Retroactive requests for academic accommodation on medical or compassionate grounds are not normally considered.

If you think that you are too far behind to catch up or that your work load is not manageable, you should consult your Academic Advisor. If you consider reducing your workload by dropping one or more courses, this must be done by the appropriate deadlines (refer to the Registrar's website, <http://brescia.uwo.ca/academics/registrar-services/> or the list of official sessional dates in the Academic Calendar, see the Sessional Dates tab at <http://www.westerncalendar.uwo.ca/index.cfm?SelectedCalendar=Live&ArchiveID=> ). You should consult with the course instructor and the Academic Advisor who can help you consider alternatives to dropping one or more courses. *Note that dropping a course may affect OSAP eligibility and/or Entrance Scholarship eligibility.*

## 3. ABSENCES

**Short Absences:** If you miss a class due to a minor illness or other problems, check your course outline for information regarding attendance requirements and make sure you are not missing a test or assignment. Cover any readings and arrange to borrow notes from a classmate. Contact the course instructor if you have any questions.

**Extended Absences:** If you have an extended absence, you should contact the course instructor and an Academic Advisor. Your course instructor and Academic Advisor can discuss ways for you to catch up on missed work and arrange academic accommodations, if appropriate and warranted.

It is important to note that the Academic Dean may refuse permission to write the final examination in a course if the student has failed to maintain satisfactory academic standing throughout the year or for too frequent absence from the class or laboratory ([http://www.westerncalendar.uwo.ca/PolicyPages.cfm?Command=showCategory&PolicyCategoryId=5&SelectedCalendar=Live&ArchiveID=#SubHeading\\_68](http://www.westerncalendar.uwo.ca/PolicyPages.cfm?Command=showCategory&PolicyCategoryId=5&SelectedCalendar=Live&ArchiveID=#SubHeading_68) ).

## 4. SCHOLASTIC OFFENCES

Scholastic offences are taken seriously and students are directed to read the appropriate policy, specifically, the definition of what constitutes a Scholastic Offence, at: [http://www.westerncalendar.uwo.ca/PolicyPages.cfm?Command=showCategory&PolicyCategoryId=1&SelectedCalendar=Live&ArchiveID=#Page\\_20](http://www.westerncalendar.uwo.ca/PolicyPages.cfm?Command=showCategory&PolicyCategoryId=1&SelectedCalendar=Live&ArchiveID=#Page_20) .

Students are responsible for understanding the nature of and avoiding the occurrence of plagiarism and other academic offences. Note that such offences include plagiarism, cheating on an examination, submitting false

or fraudulent assignments or credentials, impersonating a candidate, or submitting for credit in any course without the knowledge and approval of the instructor to whom it is submitted, any academic work for which credit has previously been obtained or is being sought in another course in the University or elsewhere. Students are advised to consult the section on Scholastic Discipline for Undergraduate Students in the Academic Calendar.

If you are in doubt about whether what you are doing is inappropriate or not, consult your instructor, the Academic Dean's Office, or the Registrar. A claim that "you didn't know it was wrong" is not accepted as an excuse. The penalties for a student guilty of a scholastic offence (including plagiarism) include refusal of a passing grade in the assignment, refusal of a passing grade in the course, suspension from the University, and expulsion from the University.

### **Plagiarism:**

Students must write their essays and assignments in their own words. Whenever students take an idea or a passage from another author, they must acknowledge their debt both by using quotation marks where appropriate and by proper referencing such as footnotes or citations. Plagiarism is a major academic offence.

All required papers may be subject to submission for textual similarity review to the commercial plagiarism detection software under license to the University for the detection of plagiarism. All papers submitted for such checking will be included as source documents in the reference database for the purpose of detecting plagiarism of papers subsequently submitted to the system. Use of the service is subject to the licensing agreement, currently between The University of Western Ontario and Turnitin.com (<http://www.turnitin.com>).

### **Computer-marked Tests/exams:**

Computer-marked multiple-choice tests and/or exams may be subject to submission for similarity review by software that will check for unusual coincidences in answer patterns that may indicate cheating. Software currently in use to score computer-marked multiple-choice tests and exams performs a similarity review as part of standard exam analysis.

## **5. PROCEDURES FOR APPEALING ACADEMIC EVALUATIONS**

All appeals of a grade must be directed first to the course instructor. If the student is not satisfied with the decision of the course instructor, a written appeal is to be sent to the School Chair. If the response of the Chair is considered unsatisfactory to the student, she may then submit a written appeal to the Office of the Dean. If the student is not satisfied with the decision of the Dean, she may appeal to the Senate Review Board Academic (SRBA), if there are sufficient grounds for the appeal. For information on academic appeals you can consult your Academic Advisor or see the Student Academic Appeals – Undergraduate in the Academic Calendar

[http://www.westerncalendar.uwo.ca/PolicyPages.cfm?Command=showCategory&PolicyCategoryID=1&SelectedCalendar=Live&ArchiveID=#Page\\_14](http://www.westerncalendar.uwo.ca/PolicyPages.cfm?Command=showCategory&PolicyCategoryID=1&SelectedCalendar=Live&ArchiveID=#Page_14).

Note that final course marks are not official until the Academic Dean has reviewed and signed the final grade report for the course. If course marks deviate from acceptable and appropriate standards, the Academic Dean may require grades to be adjusted to align them with accepted grading practices.

## 6. PREREQUISITES

Unless you have either the prerequisites for a course or written special permission from the Dean to enroll in it, you will be removed from the course and it will be deleted from your record. This decision may not be appealed. You will receive no adjustment to your fees in the event that you are dropped from a course for failing to have the necessary prerequisite(s).

## 7. SUPPORT

### Support Services

The Brescia University College Registrar's website, with a link to Academic Advisors, is at <http://brescia.uwo.ca/academics/registrar-services/> . The website for the Student Development Centre at Western is <http://www.sdc.uwo.ca/> .

### Mental Health and Wellness

Students may experience a range of issues that can cause barriers to your learning, such as increased anxiety, feeling overwhelmed, feeling down or lost, difficulty concentrating and/or lack of motivation. Services are available to assist you with addressing these and other concerns you may be experiencing. You can learn more about mental health and wellness at Brescia at <http://brescia.uwo.ca/life/mental-health-wellness/>. Students who are in emotional/mental distress should refer to Health and Wellness at Western, [http://uwo.ca/health/mental\\_wellbeing/index.html](http://uwo.ca/health/mental_wellbeing/index.html), for information about how to obtain help for yourself or others.

### Sexual Violence

All members of the Brescia University College community have a right to work and study in an environment that is free from any form of sexual violence. Brescia University College recognizes that the prevention of, and response to, Sexual Violence is of particular importance in the university environment. Sexual Violence is strictly prohibited and unacceptable and will not be tolerated. Brescia is committed to preventing Sexual Violence and creating a safe space for anyone in the Brescia community who has experienced Sexual Violence.

If you or someone you know has experienced any form of Sexual Violence, you may access resources at <http://brescia.uwo.ca/life/sexual-violence/>.

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Portions of this document were taken from the Academic Calendar, the Handbook of Academic and Scholarship Policy and the Academic Handbook of Senate Regulations. This document is a summary of relevant regulations and does not supersede the academic policies and regulations of the Senate of the University of Western Ontario.