

**French 3900 Language
(Advanced Level III)
2018-2019
Professor: Heather Kirk**

CURRENT CALENDAR COURSE DESCRIPTION

Grammar, composition, translation and oral practice. (One hour per week in the language laboratory may be required.)

4 tutorial hours, 1.0 course.

Prerequisite(s): French 2900 or (both French 2905A/B and 2906A/B) or permission of the Department of French Studies, based on Placement Test.
Antirequisite: French 2103.

COURSE DESCRIPTION

This course is required for a concentration in French. This course follows French 2900 and represents the prerequisite for French 4900A and French 4901B. The course aims at improving all aspects of language: grammar, vocabulary, writing, speaking, and understanding. We will review the grammar and pronunciation content of French 2900 and study it more in depth and learn new vocabulary.

The obligatory fourth hour tutorial will focus on oral practice and integration of new vocabulary through debates related to the course themes.

HOURS PER WEEK

Monday	11:30-1:30	Room UH 250
Wednesday	11:30-1:30	Room UH 250

CONTACT INFORMATION

Instructor	Mme Heather Kirk
Email	hkirk4@uwo.ca
Tel	519.432.8353 ext. 28260
Office	Ursuline Hall 346
Office Hours	Tuesday 10:30-12:00 and Wednesday 10:00-11:30, or by appointment.

LEARNING OBJECTIVES

On successful completion of this course, students are expected to build upon and improve what was started in French 1910 and French 2900 and:

- better understand and master French grammar and vocabulary;
- have improved written and oral communication, production and comprehension;
- have improved pronunciation (liaisons, intonation, stress, exceptions...);
- have become more familiar with various aspects of French and Canadian cultures;
- feel more confident writing and speaking French;
- make fewer mistakes and use more elaborate language.

COURSE MATERIAL

Required Texts:

Custom Course Book **French 3900-2018-2019**, Nadine de Moras. (Details to be announced in class)

Recommended

- Collins-Robert large French-English/English-French Dictionary

MISSED OR LATE WORK POLICY

1. A student who misses a test, a composition, or a recording should contact the instructor via e-mail as soon as possible: hkirk4@uwo.ca
2. For any assignment or test worth 10% or more of the final grade, students must submit documentation and contact an academic advisor in order to obtain an official accommodation recommendation from an academic advisor.
3. Late assignments worth less than 10% of the final grade will be assessed a penalty of 5% per day (including weekends) and will not be accepted after 7 days. Failure to submit it within this time will result in 0% for the assignment in question. Students must consult with the professor and permission must be obtained *prior* to the due date.
4. Late assignment must be submitted **in class** (not by e-mail, not under the professor's door).
5. Oral presentations will NOT be re-scheduled. The other students of the group will present their part of the presentation. The final exam will be re-weighted to include the percentage of the final grade originally allotted to the oral presentation, provided an academic advisor has recommended an official accommodation.
6. Weekly online quizzes must be completed before the deadline.

ATTENDANCE & PARTICIPATION:

Attendance and participation in both class and lab are essential to your success in learning. Because attendance is so important in language courses, a student who has missed more than 25% of the classes may not be allowed to write the final exam. Participation is demonstrated through active involvement in class activities and completion of exercises.

MARKS DISTRIBUTION

— 1 presentation (about culture)	5%
— In-class Debate (related to weekly vocab. topics)	5%
— Preparation, quizzes	15%
— 2 vocabulary and grammar tests (2 x 10%)	20%
— 4 compositions (4 x 5%)	20%
— Participation	5%
— Final exam	30%

BRESCIA COMPETENCIES

Upon successful completion of this course, students will be able to:

1. Demonstrate the communication competency by being able to:

- Demonstrate understanding and mastery of some grammatical concepts.
- Explain grammatical and phonetic rules.
- Identify and solve cultural and linguistic communication differences.
- Apply new vocabulary, grammar and pronunciation to various communication situations.
- Apply new vocabulary, grammar and pronunciation concepts in exercises, and authentic conversations.
- Show knowledge of pronunciation rules, by using them appropriately during recordings and in-class oral practice.
- Apply their knowledge and skills in oral and written comprehension and production in authentic communication situations (understanding a dialogue from a movie or understanding songs, write an academic paper).
- Communicate with Francophones in oral and written contexts.
- Use existing knowledge of language and culture to enhance effectiveness of communication with Francophones using accurate language.

2. Demonstrate the Inquiry and Analysis and Information Literacy competencies by being able to:

- Evaluate evidence to identify patterns, differences, similarities, limitations, implications, etc. and relate a particular case to a general (grammatical, phonetic) rule.
- Analyze one's own limitations and weaknesses, find the appropriate available information (in dictionary, grammar books, internet, etc.) to complement and develop knowledge and skills.
- Seek language practice outside of class whenever possible: listen to songs, watch French movies, reads books, etc. to improve language skills.
- Compare different strategies (visual, auditory, kinesthetic) for personally managing and mastering information. Evaluate how information's value changes based on the context.

NOTE

Please note that the information on this page is tentative; the official version of the course outline will be available at the first class.

2018-19 BRESCIA UNIVERSITY COLLEGE ACADEMIC POLICIES AND REGULATIONS

1. POLICY REGARDING MAKEUP EXAMS AND EXTENSIONS OF DEADLINES

When a student requests academic accommodation (e.g., extension of a deadline, a makeup exam) for work representing 10% or more of the student's overall grade in the course, it is the responsibility of the student to provide acceptable documentation to support a medical or compassionate claim. All such requests for academic accommodation **must** be made through an Academic Advisor and include supporting documentation.

Academic accommodation for illness will be granted only if the documentation indicates that the onset, duration and severity of the illness are such that the student could not reasonably be expected to complete her academic responsibilities. Minor ailments typically treated by over-the-counter medications will not normally be accommodated.

Students must submit their documentation along with a request for relief specifying the nature of the accommodation being requested no later than two business days after the date specified for resuming responsibilities. In cases where there might be an extended absence or serious issue, students should submit their documentation promptly and consult their Academic Advisor for advice during their recovery period. Whenever possible, students who require academic accommodation should provide notification and documentation in advance of due dates, examinations, etc. Appropriate academic accommodation will be determined by the Dean's Office/Academic Advisor in consultation with the student's instructor(s). Academic accommodation may include extension of deadlines, waiver of attendance requirements for classes/labs/tutorials, arranging Special Exams or Incompletes, re-weighting course requirements, or granting late withdrawals without academic penalty

Please note that personal commitments (e.g., vacation flight bookings, work schedule) which conflict with a scheduled test, exam or course requirement are **not** grounds for academic accommodation.

A UWO Student Medical Certificate (SMC) is **required** if a student is seeking academic accommodation on medical grounds. This documentation should be obtained at the time of the initial consultation with the physician/nurse practitioner or walk-in clinic. A SMC can be downloaded from: http://www.uwo.ca/univsec/pdf/academic_policies/appeals/medicalform.pdf . The student must request documentation sufficient to demonstrate that her ability to meet academic responsibilities was seriously affected. Please note that under University Senate regulations documentation stating simply that the student "was seen for a medical reason" or "was ill" is **not** adequate to support a request for academic accommodation.

The full policy on requesting accommodation due to illness can be viewed at: http://www.westerncalendar.uwo.ca/PolicyPages.cfm?Command=showCategory&PolicyCategoryID=1&SelectedCalendar=Live&ArchiveID=#Page_12

2. ACADEMIC CONCERNS

If you feel that you have a medical or personal challenge that is interfering with your work, contact your instructor and Academic Advisor as soon as possible. Problems may then be documented and possible arrangements to assist you can be discussed at the time of occurrence rather than on a retroactive basis. Retroactive requests for academic accommodation on medical or compassionate grounds are not normally considered.

If you think that you are too far behind to catch up or that your work load is not manageable, you should consult your Academic Advisor. If you consider reducing your workload by dropping one or more courses, this must be done by the appropriate deadlines (refer to the Registrar's website, <http://brescia.uwo.ca/academics/registrar-services/> or the list of official sessional dates in the Academic Calendar, see the Sessional Dates tab at <http://www.westerncalendar.uwo.ca/index.cfm?SelectedCalendar=Live&ArchiveID=>). You should consult with the course instructor and the Academic Advisor who can help you consider alternatives to dropping one or more courses. *Note that dropping a course may affect OSAP eligibility and/or Entrance Scholarship eligibility.*

3. ABSENCES

Short Absences: If you miss a class due to a minor illness or other problems, check your course outline for information regarding attendance requirements and make sure you are not missing a test or assignment. Cover any readings and arrange to borrow notes from a classmate. Contact the course instructor if you have any questions.

Extended Absences: If you have an extended absence, you should contact the course instructor and an Academic Advisor. Your course instructor and Academic Advisor can discuss ways for you to catch up on missed work and arrange academic accommodations, if appropriate and warranted.

It is important to note that the Academic Dean may refuse permission to write the final examination in a course if the student has failed to maintain satisfactory academic standing throughout the year or for too frequent absence from the class or laboratory

(http://www.westerncalendar.uwo.ca/PolicyPages.cfm?Command=showCategory&PolicyCategoryID=5&SelectedCalendar=Live&ArchiveID=#SubHeading_68).

4. SCHOLASTIC OFFENCES

Scholastic offences are taken seriously and students are directed to read the appropriate policy, specifically, the definition of what constitutes a Scholastic Offence, at: http://www.westerncalendar.uwo.ca/PolicyPages.cfm?Command=showCategory&PolicyCategoryID=1&SelectedCalendar=Live&ArchiveID=#Page_20 .

Students are responsible for understanding the nature of and avoiding the occurrence of plagiarism and other academic offences. Note that such offences include plagiarism, cheating on an examination, submitting false or fraudulent assignments or credentials, impersonating a candidate, or submitting for credit in any course without the knowledge and approval of the instructor to whom it is submitted, any academic work for which credit has previously been obtained or is being sought in another course in the University or elsewhere. Students are advised to consult the section on Scholastic Discipline for Undergraduate Students in the Academic Calendar.

If you are in doubt about whether what you are doing is inappropriate or not, consult your instructor, the Academic Dean's Office, or the Registrar. A claim that "you didn't know it was wrong" is not accepted as an excuse.

The penalties for a student guilty of a scholastic offence (including plagiarism) include refusal of a passing grade in the assignment, refusal of a passing grade in the course, suspension from the University, and expulsion from the University.

Plagiarism:

Students must write their essays and assignments in their own words. Whenever students take an idea or a passage from another author, they must acknowledge their debt both by using quotation marks where appropriate and by proper referencing such as footnotes or citations. Plagiarism is a major academic offence.

All required papers may be subject to submission for textual similarity review to the commercial plagiarism detection software under license to the University for the detection of plagiarism. All papers submitted for such checking will be included as source documents in the reference database for the purpose of detecting plagiarism of papers subsequently submitted to the system. Use of the service is subject to the licensing agreement, currently between The University of Western Ontario and Turnitin.com (<http://www.turnitin.com>).

Computer-marked Tests/exams:

Computer-marked multiple-choice tests and/or exams may be subject to submission for similarity review by software that will check for unusual coincidences in answer patterns that may indicate cheating. Software currently in use to score computer-marked multiple-choice tests and exams performs a similarity review as part of standard exam analysis.

5. PROCEDURES FOR APPEALING ACADEMIC EVALUATIONS

All appeals of a grade must be directed first to the course instructor. If the student is not satisfied with the decision of the course instructor, a written appeal is to be sent to the School Chair. If the response of the Chair is considered unsatisfactory to the student, she may then submit a written appeal to the Office of the Dean. If the student is not satisfied with the decision of the Dean, she may appeal to the Senate Review Board

Academic (SRBA), if there are sufficient grounds for the appeal. For information on academic appeals you can consult your Academic Advisor or see the Student Academic Appeals – Undergraduate in the Academic Calendar

http://www.westerncalendar.uwo.ca/PolicyPages.cfm?Command=showCategory&PolicyCategoryID=1&SelectedCalendar=Live&ArchiveID=#Page_14.

Note that final course marks are not official until the Academic Dean has reviewed and signed the final grade report for the course. If course marks deviate from acceptable and appropriate standards, the Academic Dean may require grades to be adjusted to align them with accepted grading practices.

6. PREREQUISITES

Unless you have either the prerequisites for a course or written special permission from the Dean to enroll in it, you will be removed from the course and it will be deleted from your record. This decision may not be appealed. You will receive no adjustment to your fees in the event that you are dropped from a course for failing to have the necessary prerequisite(s).

7. SUPPORT

Support Services

The Brescia University College Registrar's website, with a link to Academic Advisors, is at <http://brescia.uwo.ca/academics/registrar-services/> . The website for the Student Development Centre at Western is <http://www.sdc.uwo.ca/> .

Mental Health and Wellness

Students may experience a range of issues that can cause barriers to your learning, such as increased anxiety, feeling overwhelmed, feeling down or lost, difficulty concentrating and/or lack of motivation. Services are available to assist you with addressing these and other concerns you may be experiencing. You can learn more about mental health and wellness at Brescia at <http://brescia.uwo.ca/life/mental-health-wellness/>. Students who are in emotional/mental distress should refer to Health and Wellness at Western, http://uwo.ca/health/mental_wellbeing/index.html, for information about how to obtain help for yourself or others.

Sexual Violence

All members of the Brescia University College community have a right to work and study in an environment that is free from any form of sexual violence. Brescia University College recognizes that the prevention of, and response to, Sexual Violence is of particular importance in the university environment. Sexual Violence is strictly prohibited and unacceptable and will not be tolerated. Brescia is committed to preventing Sexual Violence and creating a safe space for anyone in the Brescia community who has experienced Sexual Violence.

If you or someone you know has experienced any form of Sexual Violence, you may access resources at <http://brescia.uwo.ca/life/sexual-violence/>.

Portions of this document were taken from the Academic Calendar, the Handbook of Academic and Scholarship Policy and the Academic Handbook of Senate Regulations. This document is a summary of relevant regulations and does not supersede the academic policies and regulations of the Senate of the University of Western Ontario.